

- equipment

MZD Tax

Fort Worth, TX (817) 470-4021 www.mzdtax.com Info@MZDTax.com

RENTAL INCOME and EXPENSE WORKSHEET - Use separate worksheet for each property

RENTAL INCOME and EXPENSE WORKSHEET - Use separate worksheet for each property										NAME _ YEAR _			_	
	Is this pro	operty jointly	owned?											
	If this property is rented to a relative, are you charging less then fiar market amount?													
	Are you actively involved in managing this property?													
						t? Number o	of days rente	or.						
	Is this property used as a vacation home or recreational unit? Number of days renter If there has been a purchase, refinancing, additional refinancing for improvements, etc or sale of property, bring										ntracte			
If this property is partly rental, partly personal		as occii a pu	ichase, ichin	aneing, addi	tional icinial	icing for mip	iovenicins,	cic or sai	ic of property,	ornig in co	macis.			
if this property is partly rental, partly personal		whom of agua	na faat af ant	ina atmiatisma										
	Total number of square feet of entire structure Total number of square fees used 100% by tenants:													
	- Total nun	nber of squar	re fees used	100% by ten	ianis:									
ADDRESS / LOCATION OF PROPERTY														
INCOME NOTE: Security deposits are not of	considered	income by th	ne Internal R	evenue Serv	vice until you	keep all or pa	art of it.							
Tenant's Name	January	February	March	April	May	June	July	August	September	October	November	December	Total	
													-	
													-	
													_	
													-	
EXPENSES CHECK (✓) those items of expense that a	are partly perso	onal. Do not inc	clude any expe	nse that is 100%	% personal.									
ADVERTISING													-	
													-	. –
AUTO/TRAVEL - miles/airfare													-	
- lodging												1		_
- food (need separate totals from lodging)													_	_
Subtotal	_	_	_	_	_	_	_	_	_	_	_	 -	<u> </u>	_
* CLEANING/MAINT supplies												+	<u> </u>	_
- equipment												+	<u> </u>	_
- snow removal												+	<u> </u>	_
- yardwork												+		_
*COMMISSIONS / MGMT. FEES									-			+		_
INSURANCE												+		_
LEGAL / PROFESSIONAL FEES												+		_
MORTGAGE INTEREST - building / land												+	-	_
Paid to Financial Institution Only													_	
* OTHER INTEREST - building / land												+		_
- improvements				+				1			+	+		_



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EXPENSES (con't) January February March April July August September October November December Total * REPAIRS - carpentry - electrical - painting / decorating - plumbing / heating SUPPLIES - miscellaneous - office / postage TAXES - real estate - city fees UTILITIES - electricity - garbage / sewer - heat - telephone - water / softener WAGES / SALARIES OTHER MAJOR PURCHASES and IMPROVEMENTS CHECK last year's depreciation schedule to see if all items are current. Cost Incl. Date of Cash to Date New / Used Item Purchased Item Traded Trade w/ Related Party Purchased Received Sales Tax Trade Boot Acquired SALES or OTHER DISPOSITION OF PROPERTY USED FOR THIS RENTAL Item Sold Date Sold Gross Amount Sales Expense (if any) Date Acquired Cost